

CITY OF MIAMI SPRINGS
Building and Zoning Department
201 Westward Drive
Miami Springs, FL 33166
(305) 805-5030 (305) 805-5036 (fax)



WINDOW AND DOOR REPLACEMENT

PERMIT REQUIREMENTS

1. ____ Permit application signed and sealed by owner and contractor or licensed window company.
2. ____ Schematic layout of the house and or building showing the room names and size, showing all new windows and doors as follows:
 - ____ a. Indicate the size of the windows and or doors, indicate "2" for double window in the same opening.
 - ____ b. The product approval number of each window and or door at their location.
 - ____ c. If mullions are to be used between double windows indicate the cross section (1"x3", 2"x4") etc.
3. ____ Show a front view (elevation) of each exterior wall which will have windows and, or doors replaced, show all windows and, or doors in their approximate location and the roof mean height, a note will be acceptable.
4. ____ Indicate the wind load pressures at each opening.
5. ____ Shutter permit is required if the new windows and sidelights on doors are not impact resistant.
6. ____ Any windows in habitable rooms (bedrooms) that do not have an exterior door or another egress window must meet the egress requirements of the Florida Building Code.
7. ____ Two sets of current legible Product Approval Notice of Acceptance of each window or mullion used, 11 x 17 , highlight doors or windows being used
8. ____ A statement by the owner, as follows, signed and notarized.

OWNER STATEMENT

Date:

To: Building Official
Building and Zoning Dept.
City of Miami Springs, Fl.

Job address:

I am requesting a permit to remove and replace the windows and or doors in my home. All the openings will remain with the same size, there will be no additional openings and or enlargement of any opening.

Respectfully,

Owner's name

Notary Public: _____

Owner's signature

Rev. 9-1-04